



KHD/jm

29th June 2021

Dear Parent/Guardian

Transition: House Achievement Leader Appointments - Tuesday 6th and Thursday 8th July 2021

Over the past few weeks we have been working hard to ensure that your child has a smooth transition to Sandy Secondary School and have spent time liaising with primary schools and meeting the students.

To further support the transition, we wish to offer you a **1:1 face-to-face meeting** in our café at Sandy Secondary School, with the House Achievement Leader for the House to which your child has been assigned. Students may also attend if they, or you, would like them to, but this is optional. The meeting will provide you with an opportunity to ask any questions, or address any concerns you may have, with the member of staff who has overall responsibility for the academic achievement, progress and welfare of your child, prior to September. We will be observing social distancing of 2 metres, and we do ask that you wear a face covering whilst in the school building.

We have allocated **3.40pm-6.30pm** on either **Tuesday 6th July** and **Thursday 8th July** for these meetings to take place. In order to provide ample opportunities for as many parents/guardians to take part as possible, we have had to restrict each appointment to a maximum of 10 minutes. That said, should further time be required for a follow up conversation, this can be arranged at the time of the meeting.

Should you wish to arrange a meeting with your child's House Achievement Leader, we ask that you call the school on 01767 680598 to request an appointment, and we shall do our best to allocate a time that is convenient to you, from the times available.

Over the next couple of weeks, we will be writing to you again to confirm the tutor group that your child has been placed in, and to provide further details about the precise arrangements for September.

In the meantime, if you have any questions relating to the transition of your child to the school, then please do not hesitate to contact us, using transition@sandysecondaryschool.com.

Yours faithfully

Miss K Haywood
Executive Principal